

Board of Trustees:

Dan Morzelewski
Patti Hansen
Bart Hopkin

Executive Director:

Ben Hill

**POSITION OPENING
FULL TIME CUSTODIAN**

SPECIAL WORKING CONDITIONS:

Non Seasonal, full-time (40 hours per week), nonexempt, benefited position; including company sponsored health/dental/life insurance, Utah Retirement Systems pension fund with 401K, 457 investment options and company match. Sick/Vacation accrual, FLEX spending account, 11 paid holidays and 1 paid personal day, FREE Ultimate Family membership with additional discounts for Service Area run programs and activities, discounted on-site child care. Shifts are primarily weekday evening hours; with availability on occasional weekends and holidays dependent upon season.

QUALIFICATIONS:

- Must be at least 18 years of age
- Valid Driver's License
- At least one year related cleaning/janitorial experience
- Knowledge of basic cleaning techniques and maintenance procedures
- Basic knowledge of plumbing procedures
- Preferred command of English language both written and spoken
- Ability to read and communicate with supervisor
- Pre-employment drug testing
- Approved Criminal Background Check

SALARY: \$16.35 - \$20.44 per hour; dependent upon experience

POSITION PURPOSE:

Responsible for cleaning and maintaining the Service Area's buildings, equipment, fixtures, and furnishings. Performs routine maintenance including vacuuming, sweeping floors, mopping floors, buffing, dusting, washing walls, doors, and windows, emptying trash, etc.

ESSENTIAL FUNCTIONS AND BASIC DUTIES:

1. Vacuums, sweeps, and mops floors
2. Shampoo and cleaning carpets as needed
3. Washes and dusts walls, tables, doors, light fixtures, vending machines and windows.
4. Cleans and disinfects toilets, urinals, showers, tile floors, and other fixtures.
5. Deep cleaning of all bathrooms and locker rooms
6. Buffing and Sanitizing of indoor pool decks
7. Empties trash containers as needed. Maintain waste receptacles in a clean and pleasant manner.
8. Pick-up litter (inside, outside & outdoor pool area) as necessary.
9. Set up rooms, etc. for meetings, parties, etc.
10. Assists and supervises part time custodians in absence of Custodial Supervisor.
11. Performs miscellaneous cleaning and specially requested tasks as assigned. (i.e. assist with snow removal, special projects, etc.)

EMAIL RESUMES TO melissa@cottonwoodheights.com

Position open until filled

Cottonwood Heights Parks and Recreation Service Area is an Equal Opportunity Employer without regard to race, color, religion, sex, age, physical or mental disability, National origin or veteran status