



Snyderville Basin Special Recreation District | Job Description

Technician, Park & Facility Operations

Department:	Parks and Facilities	FT PT Seasonal:	Full-Time Year-Round
Grade:	014	Entry/Midpoint:	2/7
Position Code:	PF-FT26	FLSA Status:	Non-Exempt
Reports to:	Supervisor, Facilities	Effective Date:	2023-01-01
Safety Sensitive:	Yes	Approval Initials:	

Job Summary

The Technician, Park & Facility Operations position is responsible for the care, maintenance, repair, cleaning, and preparation of parks, fields, and the District's recreation facilities.

Minimum Qualifications

- 21 years of age or older with a valid U.S. driver's license.
- High school diploma or equivalent.
- One (1) year of general construction, building maintenance, custodial work, or related experience.
- Forklift and Aerial lift certifications or ability to obtain within twelve (12) months of hire.

The successful applicant must pass a required pre-employment background check, MVR, drug test, and subsequent mandatory checks in accordance with current District policy requirements.

Preferred but not required:

- Experience operating equipment used for park maintenance.
- Aquatic Facility Operator (AFO) or Certified Pool and Spa Operator (CPO) license.

Essential Functions

The following duties and responsibilities are intended to be representative of the work performed by the incumbent(s) in this position and are not all-inclusive. The omission of specific duties and responsibilities will not preclude it from the position. These essential job functions listed are required with or without accommodation.

- Assist with the operations and routine maintenance, cleaning, and snow removal duties for all parks and recreation facilities.
- Oversee the disposal of trash, debris, and recyclables at all parks and recreation facilities.
- Manage and replenish supplies in facility restrooms; maintain inventory of paper supplies and cleaning products.
- Organize storage areas within each facility.
- Assist in the set-up and break-down for programs, parties, facility reservations, and special events, including installing and removing temporary flooring, bounce houses, and other equipment.
- Perform routine maintenance to the turf field, track, and courts; assist with athletic field preparation.
- Inspect fitness and maintenance equipment to ensure it's clean and in proper working order.
- Assist with pool chemical testing, cleaning, and maintenance of the splash pad, lap pool, and spa.
- Assist in the repair, cleaning, and maintenance of fitness equipment.
- Assist park and facility users and monitor the enforcement of District rules.

- Conduct routine inspections of parks and facilities to identify maintenance needs; assist with building maintenance and repairs.
- Operate park maintenance equipment.
- Assist with maintenance of the irrigation systems.
- Assist with fertilizing, weed management, and pest control.
- Respond to public inquiries regarding parks and recreational areas.

Knowledge, Skills, and Abilities (KSAs)

Knowledge of:

- Turf grass management.
- Irrigation systems.
- Maintenance and repair of machinery, equipment, and electrical/mechanical systems.
- Related OSHA safety standards, current Safety Data Sheet (SDS) procedures, bloodborne pathogens protocols, proper use, and application of Personal Protective Equipment (PPE).

Skill and Ability to:

- Supervise effectively.
- Perform mathematical and accounting computations and accounting problems.
- Gather, evaluate, interpret, and share data, including budgets and financial statements.
- Communicate effectively both verbally and in writing.
- Establish and maintain effective working relationships with public officials, public/private agencies, and the public on a variety of issues.
- Be detail-oriented and thorough in completing assignments.
- Maintain confidential and sensitive information; exhibit sound judgment and integrity.
- Work independently or collaborate with a team.
- Creatively problem-solve and develop effective ideas and answers to work-related challenges.
- Analyze and summarize data, prepare documents, and maintain a high volume of electronic files.

Working Conditions, Physical Requirements, and Aptitudes

- Duties may be performed either indoors or outdoors, which may involve working in all weather conditions and ongoing exposure to chemicals.
- Manual dexterity and coordination; high degree of mental and visual alertness.
- Occasional exposure to hazardous chemicals, vibrations, and fumes.
- Work effectively with crowds and uncooperative individuals, difficult situations, emergencies, or periods of continuous demand.
- Operation of motor vehicles on public roadways.
- Travel to and from sites, facilities, and other locations within the District; transport materials as needed.
- Work a variety of shifts, including evenings, weekends, and/or holidays depending on program needs.
- May require emergency call-out.
- This position is ineligible for remote work. Essential duties cannot be completed without being physically present.

Physical Requirements	25%	50%	75%	100%
Walking, bending, and other physical exertion			X	
Pushing, pulling, and kneeling	X			
Ability to lift and carry up to 50 pounds unassisted	X			
Focus on a computer screen	X			
Periods of standing or sitting			X	

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Employee | Print Name

Employee | Signature

Date